



Field Trip Request Form

To schedule your field trip, please complete this form and submit it to the Museum via email.

About Your Group:

School Name: _____

Address: _____

School Phone: _____

Your Name: _____

Your Phone: _____

Your E-mail Address: _____

Number of Students: _____ Number of Teachers: _____

Student Grade Level(s): _____ Number of Chaperones: _____

Please identify any special accommodation your group might need:

- Special Education
- Physical Disabilities
- ESL
- Other (please specify): _____

Field Trip Information:

Group Size: Minimum 6 students, maximum 110 students.

Divide students into small groups of 16-18 students before arrival if your group is larger than 18 students.

Late arrivals are subject to shortened program or cancellation

Where did you hear about Wenatchee Valley Museum field trips?

- Museum
- Friend
- Ad
- Email
- Google
- Other

Step 1: Select Field Trip

- Youth on the Columbia: Choose one below
 - Native American
 - Explorer
 - Water Ways
- My Sky Tours
- Pioneer Life
- Ice Age Adventures
- Guided Museum Tours: Choose one below
 - Wenatchee Pioneer Life
 - First Peoples
 - Washington State History

Step 2: List choice dates for visit

Date of visit: (available Tuesday - Friday) If your requested date is not available, you may be booked in your next preferred slot.

1st choice: Date of visit: _____ 2nd Choice: Date of visit: _____ 3rd Choice: Date of visit: _____

Step 3: Visit our Museum Store: Would you like time to shop the Museum Store? Yes No

Step 4: Submit Field Trip Request: Phone: (509)888-6240 or Email: aholman@wvmcc.org

Reservations are not confirmed until you receive our confirmation letter that will indicate any fees associated with your visit. Full payment is due upon arrival. For rescheduling, cancellations or changes in final count you must contact us at least 5 business days BEFORE your program.

Office use only:
<input type="checkbox"/> Altru
<input type="checkbox"/> Invoice/date
<input type="checkbox"/> Date confirmed
<input type="checkbox"/> Program info letter sent