



Wenatchee Valley Museum and Cultural Center

Volunteer Information and Application

Thank you for your interest in volunteering with the Wenatchee Valley Museum and Cultural Center! Volunteers are an essential part of the everyday operations and we appreciate you taking the time to complete our application.

We will attempt to match your interests and abilities with the needs of the Museum. After your application is reviewed, a Museum staff member will contact you to schedule your interview. The interview process is essential in not only finding volunteers that fit our needs, but also in placing our volunteers in an area where they can excel and feel comfortable. Please feel free to attach a resume or any other supplemental materials.

If accepted into the program, volunteers are considered to be integral members of our staff and programs, and within their project area are expected to assume the same responsibilities as regular WVMCC staff.

NOTE: Participants may be photographed for educational, archival, and public relations purposes for WVMCC. If you do not wish to have your photograph taken or published, please let a staff member know.

First and Last name: _____

Age range: (Circle one) Under 18 18-35 36-55 56-65 Over 66
Birthdate: (if under 18) _____

Gender: _____ Preferred Pronouns: _____

Address: _____ City/State/Zip: _____

Phone Number: _____ Email Address: _____

Preferred method of contact: Phone: Text: Email:

Emergency Contact: Name _____ Relationship _____ Phone _____

Availability:

Start date: _____ End date: _____

Estimated number of hours per year you want to volunteer: _____

I can volunteer on the following days. Note if there are particular times each day you would like to volunteer, especially if you are planning to be a regular volunteer.:

- Monday Tuesday Wednesday Thursday
- Friday Saturday Mornings Afternoons



Skills and Interest:

Is this your first-time volunteering in a museum - Yes No If no, where have you volunteered?

What is your goal or reason for volunteering? _____

Volunteer Placement:

I have an interest in volunteering in the following areas of the museum, (Circle all that apply):

- After School Programs* Archives/Collections* Children/Family Programs*
- Children’s Art Room* Computer Work Docent (Tour Guide)*
- Exhibit Host Facility Maintenance Front Desk
- General Office Help Gift Shop Historic Building Tour Guide
- Model Railroad Special Events & Programs Specialized Docent*
- Riverfront Railroad Summer Children’s Programs* Wells House

*Denotes areas of working with children and/or museum assets and requires a background check.

What skills would you like to learn? _____

References:

List two persons who will be happy to give a reference on your behalf:

Name _____ Relationship _____ Phone _____

Name _____ Relationship _____ Phone _____

Other:

Are you currently certified in First Aid or CPR? _____

Do you have a valid Washington drivers license? _____

Do you have your MAST for serving alcohol? _____

Is there anything else you would like to tell us about yourself that will help us in placing you in the appropriate volunteer position? Attach additional sheets as needed.

Thank you.

**You will be contacted by our Volunteer Specialist once this form is returned to:
Wenatchee Valley Museum and Cultural Center
127 South Mission, Wenatchee, WA 98801
Tele: 509.888.6243**

Email this form to: Randi Roberts at rroberts@wvmcc.org

Internal Use:

Received: _____ Email/Phone: _____ Determination: _____

Assigned: _____ Altru entered: _____ Background Check: _____

February 8, 2023 RR



Volunteer Agreement

I certify, to the best of my knowledge, that all information given by me/applicant _____, in this application and in any other forms I/applicant complete during the application process is true and correct. I understand that false or misleading statements made by me/applicant or consequential omissions of any kind in the application process, are sufficient cause for not being accepted as a volunteer or for being dismissed if I/applicant am already a volunteer no matter when discovered.

I authorize Wenatchee Valley Museum and Cultural Center, WMVCC, to investigate all of the information contained in this application and complete any background checks necessary. Any persons or employment, volunteer history, character, and qualification and they are hereby released from all liability for providing such information.

I understand that there will be an interview prior to my/applicant's being accepted as a museum volunteer and I/applicant will be expected to complete the required training for museum volunteers.

I agree to hold Wenatchee Valley Museum and Cultural Center, its agents, officers, employees and volunteers harmless from any liability, loss, or claim for injury or damages arising from my participation in this program.

I have read and understand the Volunteer handbook.

Your signature: _____ Date: _____

Parent/ Guardian signature: _____ Date: _____

Staff signature: _____ Date: _____

Internal use:
Application Agreement received by: _____ Date: _____

